

RM
Integris Guidance
By Anita Pirie

**Attendance recording from
the 8th of March**

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LBR RM Support Website: [Http://171.33.198.190/g2/Index.htm](http://171.33.198.190/g2/Index.htm)

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Attendance Sub codes

From the 8th of March you will need to begin using the DfE's new Sub codes for Coronavirus related absences. All other codes will be used in their usual way when marking the register.

The table below gives a summary of the sub codes and their usage but should you wish to see the DfE's full publication, you may do so [here](#).

Code	Title
I01	Illness (non COVID related illness)
I02	Illness Confirmed case of coronavirus (COVID-19)
X01	Not required to be in school - non-compulsory school age not expected to attend this session.
X02	Pupil self-isolating with coronavirus (COVID-19) symptoms
X03	Pupil self-isolating due to potential contact with a confirmed case of coronavirus (COVID-19) INSIDE the school setting
X04	Pupil self-isolating due to potential contact with a confirmed case of coronavirus (COVID-19) OUTSIDE the school setting
X05	Pupils required to self-isolate as part of quarantine requirement (after arriving in the UK from a non-exempt country or territory)
X06	Pupil not in school because they have been advised specifically by their Doctor or public health authority that they are clinically extremely vulnerable and should not attend
X07	Pupil advised specifically not to attend school as part of restrictions to education set out in Government advice

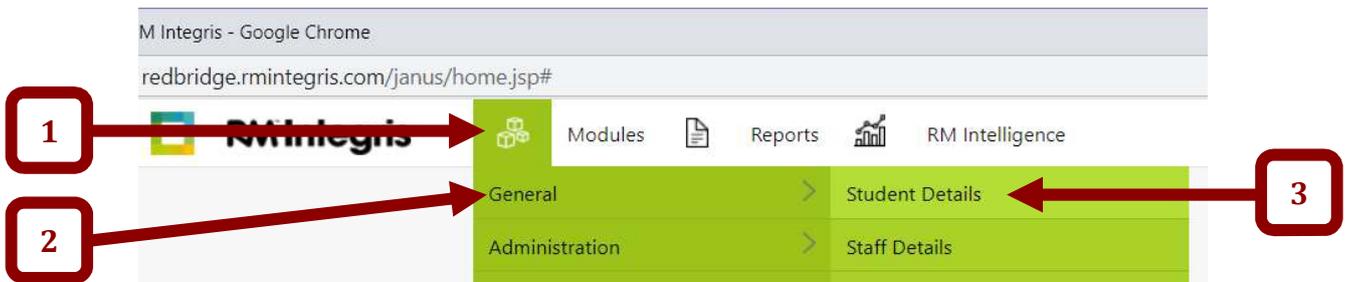
RM Integris

Using RM Integris to track Vulnerable Pupils through COVID and beyond

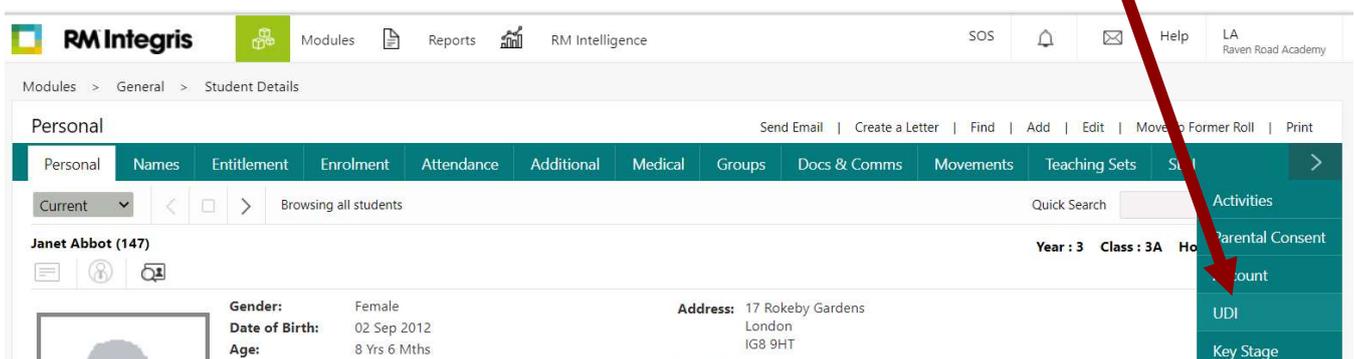
Schools are now required to report COVID related absences and certain vulnerabilities and statuses to the DfE and Local Authority. Head teachers are also starting to ask for this data to help them with their risk assessments in schools.

There are reports within Integris that will help with this task but you must first record the vulnerabilities and Statuses on the pupil records.

To do this go to **Modules**(1) → **General**(2) → **Student Details**(3)



Search for the pupil for whom you wish to record a status. Then navigate to the **UDI** tab

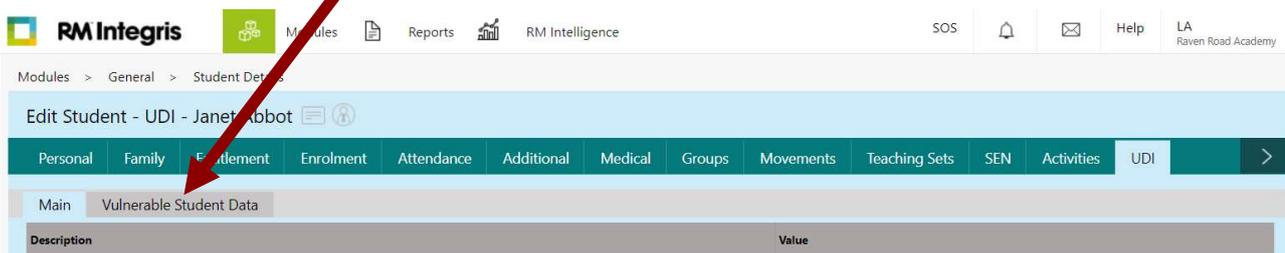


Click **Edit**

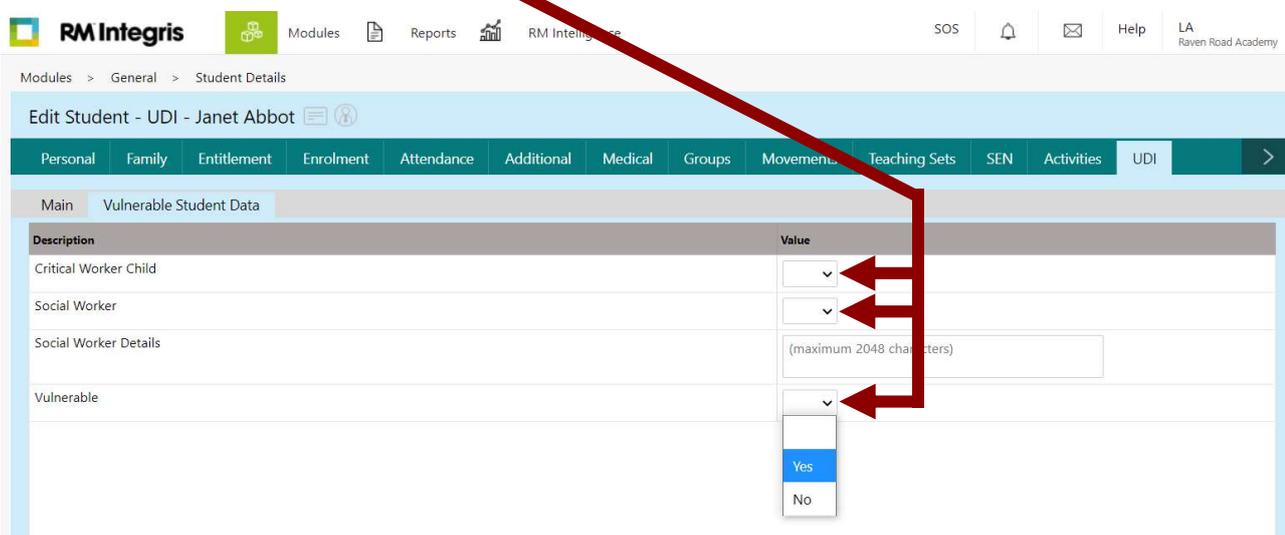


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Click the **Vulnerable Student Data** tab



Click on the relevant dropdown box(es) and select **'Yes'**



NOTE: You only need to record a value against these statuses if the answer is **'Yes'**.
You do not need to record **'No'** against all the other pupils.

COVID-19 Attendance Reporting

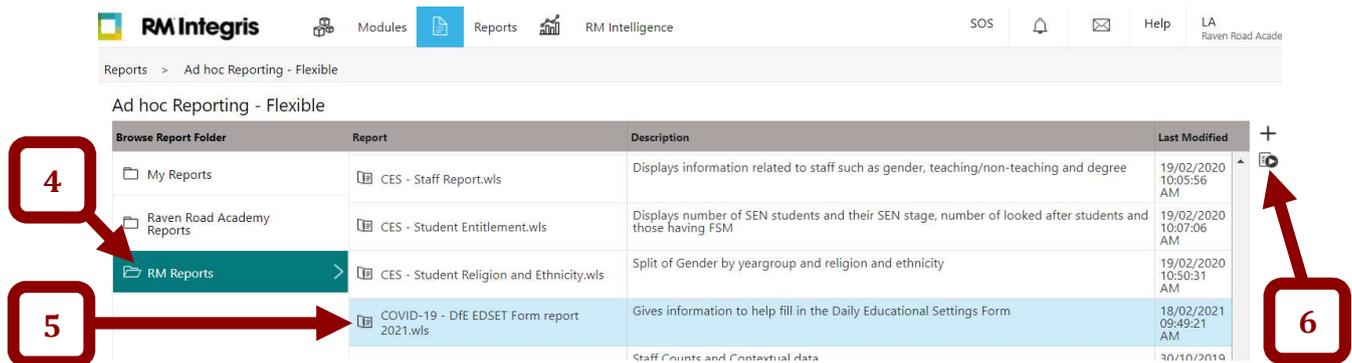
Gathering data for the DfE daily educational setting status form

RM have provided a report to help gather the data for the DfE daily educational setting status form.

To run this report go to **Reports⁽¹⁾ → Ad hoc reporting⁽²⁾ – Flexible⁽³⁾**



Click **RM Reports⁽⁴⁾ → Select the 'COVID-19 – DfE EDSET Form Report 2021'⁽⁵⁾ → click run⁽⁶⁾**



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Click 'Submit'

Enter Parameter Values:

Year Group(s): <All>

Class(es): <All>

House(s): <All>

Roll Status(es): Current

School Year: 2020/2021

Save as default

Do not show this screen again

Submit **Roll** **Cancel** **Help**

The report will then generate in a separate window.

COVID19 DIE EDSET Form Report

Total on roll excluding Nursery and ESE2

	Total
Y	12
3	12
4	12
5	12
6	12
HS	12
Reception	6
Total	78

Attending Today - Total of students who attended school today

	T	L
Y	5	1
3	11	1
4	2	
5	6	
HS	6	
Reception	6	
Total	61	4

Students On Roll (Attendance Codes) - all codes recorded for all students except those recorded as Z or #

	Y				3				4				5				6				Total
	Total	001	002	Total	Total	001	002	Total	Total	001	002	Total	Total	001	002	Total					
Y	7	2	1	1														12			
3	12	12																12			
4	2	1	1	2	2	2												12			
5	12	12																12			
6	6	6																12			
HS	11	11																12			
Reception	2	2																6			
Total	61	61	2	1	3	4	4	1	1	1	1	2	2	2	2	2	12	81			

EHC Students On Roll (Attendance Codes)

	Y	3	6	Total
Y		1		1
3	2			2
4		1		1
5	1			1
6			1	1
HS	1			1
Reception	1			1
Total	6	2	1	9

EHC Students Attending Today

	T	L
Y	1	1
3	1	
4	1	
HS	1	
Reception	1	
Total	6	0

F5M Students On Roll (Attendance Codes)

	Total
True	1
Total	1

F5M Enrolled Students Attending Today

	Total
True	1
Total	1

All Students with X and C codes

	E								Total	
	ESP	ES2	ES3	ES4	ES6	ES7	ES8	ES9		
Y			1	2					1	4
3					1				1	1
4						1			1	2
5					1	1			1	4
HS		1							1	1
Total		1	1	2	3	3	2	2	12	12

All students with X and C codes

Student Name	Course	Student Reference	Alt Code	Alt Sub-Code	Alt Notes
18					
Arnesworth, Gareth 18		183	X	X02	
		1			
18					
Lewis, Anthony 18		117	X	X07	
Deady, James 18		142	X	X00	
Coley, Simon 18		188	X	X00	

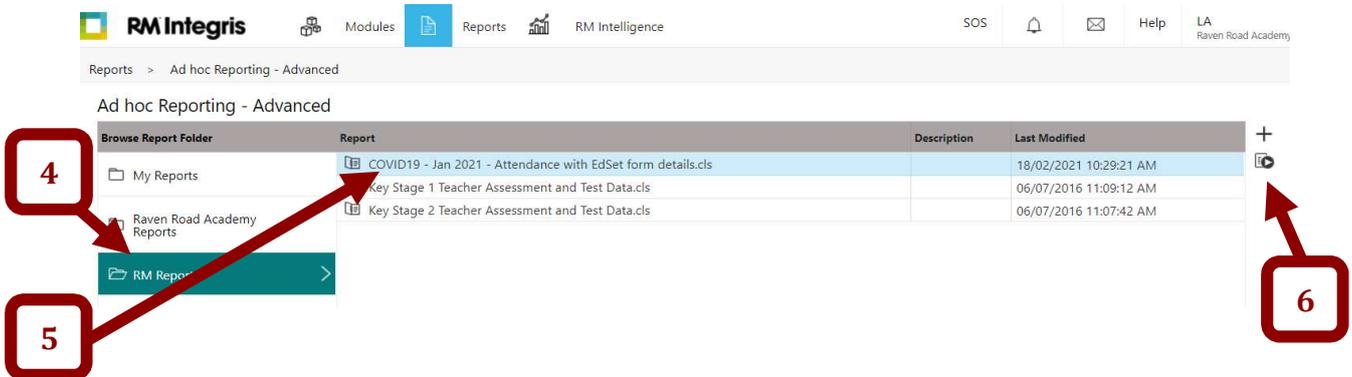
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Students with Social Worker, Children of Critical Workers or Vulnerable Attending today

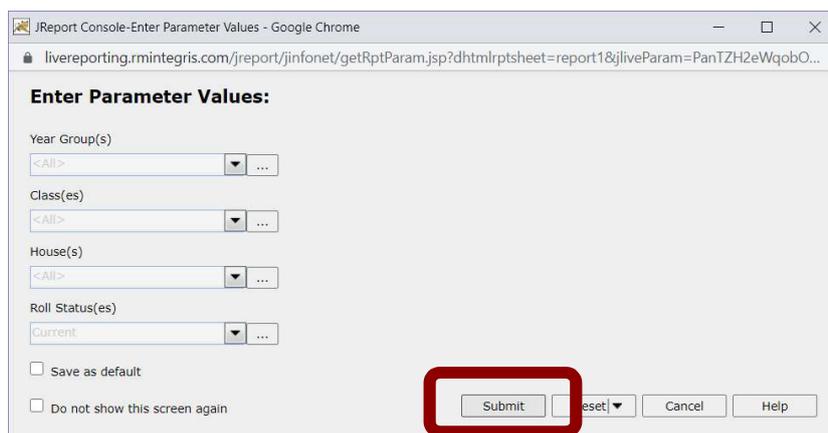
To generate a list of students with 'Social Worker', Children of 'Critical Workers' or 'Vulnerable' status attending today go to **Reports**⁽¹⁾ → **Ad hoc reporting - Advanced**⁽²⁾



Click **RM Reports**⁽⁴⁾ → Select the '**COVID-19 - DfE EDSET Form Report 2021**'⁽⁵⁾ → click **run**⁽⁶⁾



Click **'Submit'**



RM Integris

The report will then generate in a separate window.

Page Report Studio - Google Chrome
 livereporting.rmintegrism.com/jreport/dhtmljsp/index.jsp?j\$vm_pid=s5c209b13952ec5d4@2&rptsetid=1614872555782410&rptname=report1
 Page 1 of 1 Interactive View

Attending Today - Students with Social Worker, Children of Critical Workers or Vulnerable

UDI Field	Value	Student Name	Class	FSM Entitled	SEN Stage Code	UDI Field	Value	Att Code	Student Count
Critical Worker Ch Yes		Ainsworth, Steven	2B	False	E	Critical Worker Ch Yes	/		
		Watson, James	5B	False		Critical Worker Ch Yes	/		
		Ainsworth, Andrew	5A	False		Critical Worker Ch Yes	/		
									3
									3
Social Worker	Yes	Stone, Lewis	5B	False		Social Worker	Yes	/	
		Applewaite, Willial	1A	False		Social Worker	Yes	/	
									2
									2
Vulnerable	Yes	Stone, Lewis	5B	False		Vulnerable	Yes	/	
		Singh, Jasmeet	1A	False		Vulnerable	Yes	/	
		Shah, Urvi	2A	False	E	Vulnerable	Yes	/	
									3
									3
									8