RM Integris Guidance By Anita Pirie

Attendance recording from the 8th of March

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Attendance Sub codes

From the 8th of March you will need to begin using the DfE's new Sub codes for Coronavirus related absences. All other codes will be used in their usual way when marking the register.

The table below gives a summary of the sub codes and their usage but should you wish to see the DfE's full publication, you may do so <u>here</u>.

Code	Title
I01	Illness (non COVID related illness)
I02	Illness Confirmed case of coronavirus (COVID-19)
X01	Not required to be in school - non-compulsory school age not expected to attend this session.
X02	Pupil self-isolating with coronavirus (COVID-19) symptoms
X03	Pupil self-isolating due to potential contact with a confirmed case of coronavirus (COVID-19) INSIDE the school setting
X04	Pupil self-isolating due to potential contact with a confirmed case of coronavirus (COVID-19) OUTSIDE the school setting
X05	Pupils required to self-isolate as part of quarantine requirement (after arriving in the UK from a non-exempt country or territory)
X06	Pupil not in school because they have been advised specifically by their Doctor or public health authority that they are clinically extremely vulnerable and should not attend
X07	Pupil advised specifically not to attend school as part of restrictions to education set out in Government advice

Using RM Integris to track Vulnerable Pupils through COVID and beyond

Schools are now required to report COVID related absences and certain vulnerabilities and statuses to the DfE and Local Authority. Head teachers are also starting to ask for this data to help them with their risk assessments in schools.

There are reports within Integris that will help with this task but you must first record the vulnerabilities and Statuses on the pupil records.

To do this go to $Modules^{(1)} \rightarrow General^{(2)} \rightarrow Student Details^{(3)}$



Search for the pupil for whom you wish to record a status. Then navigate to the UDI tab

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net Abbot (147)									Year : 3	Class : 3A	Ho Parental Conse
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Click the Vulnerable Student Data tab

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Main Vulnerable Student Da	ta										
Description						Value					

Click on the relevant dropdown box(es) and select 'Yes'

RM Integris Modules 🖹 Reports 🕍 RM Intelliguese SOS	¢		Help	LA Raven Road Academy
Modules > General > Student Details				
Edit Student - UDI - Janet Abbot 📃 🛞				
Personal Family Entitlement Enrolment Attendance Additional Medical Groups Movement Teaching Sets	SEN	Activities	UDI	>
Main Vulnerable Student Data				
Description Value				
Critical Worker Child				
Social Worker				
Social Worker Details (maximum 2048 char cters)				
Vulnerable				
Yes				
No				

NOTE: You only need to record a value against these statuses if the answer is **'Yes'**. You **do not need to record 'No'** against all the other pupils.

COVID-19 Attendance Reporting

Gathering data for the DfE daily educational setting status form

RM have provided a report to help gather the data for the DfE daily educational setting status form.

To run this report go to **Reports**⁽¹⁾ \rightarrow **Ad hoc reporting**⁽²⁾ – **Flexible**⁽³⁾



Click **RM Reports**⁽⁴⁾ → Select the 'COVID-19 – DfE EDSET Form Report 2021'⁽⁵⁾ → click run⁽⁶⁾

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Raven Road Academy Reports	E CES - Student Entitlement.wls	Displays number of SEN students and their SEN stage, number of those having FSM $% \mathcal{F}_{\mathrm{S}}$	of looked aft <mark>e</mark> r students an	id 19/02/2020 10:07:06 AM	1
🗁 RM Reports	> 🗵 CES - Student Religion and Ethnicity.wls	Split of Gender by yeargroup and religion and ethnicity		19/02/2020 10:50:31 AM	
,	COVID-19 - DfE EDSET Form report 2021.wls	Gives information to help fill in the Daily Educational Settings Fo	orm	18/02/2021 09:49:21 AM	
		Staff Counts and Contextual data		30/10/2019	

Click 'Submit'

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2020/2021	•				
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The report will then generate in a separate window.



<u>Students with Social Worker, Children of Critical Workers or Vulnerable</u> <u>Attending today</u>

To generate a list of students with 'Social Worker', Children of 'Critical Workers' or 'Vulnerable' status attending today go to Reports⁽¹⁾ \rightarrow Ad hoc reporting – Advanced⁽²⁾



Click **RM Reports**⁽⁴⁾ → Select the 'COVID-19 – DfE EDSET Form Report 2021'⁽⁵⁾ → click run⁽⁶⁾

Ad hoc Reporting - Advanced Browse Report Folder Report Description Last Modified Image: COVID19 - Jan 2021 - Attendance with EdSet form details.cls 18/02/2021 10:29:21 AM	
E COVID19 - Jan 2021 - Attendance with EdSet form details.cls 18/02/2021 10:29:21 AM	+
	C
key Stage 1 Teacher Assessment and Test Data.cls 06/07/2016 11:09:12 AM	
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Click 'Submit'

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The report will then generate in a separate window.

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Social Worker	Yes	Stone, Lewis	5B	False		Social Worker	Yes	1			
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